

26 May 2023

Catshill Middle School

Executive Headteacher: Mr P Essenhigh BEd (Hons), NPQH Head of School: Mr J Thompson BSc (Hons), NPQH

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Dear Parents/Carers

We would like to take this opportunity to welcome you and your child to the Catshill Middle School family. We look forward to working with you over the next 4 years and starting your journey with CMS.

We realise that the process of transferring schools creates mixed emotions for both parents/carers and pupils. We expect many will be excited, while at the same time apprehensive. Catshill Middle School would like to take this opportunity to reassure you that everything is in place to help your child make the move from their first/primary school to middle school and it is our top priority to make sure their transition is as smooth as possible.

To support your child through the transition process, we have already started to make contact with your child's current school and a variety of materials and events have been arranged.

All pupils will be invited for an afternoon visit in June to get to know some of their new teachers and become a little more familiar with their new school. They will spend the afternoon on the field, taking part in some games and activities. An email will be sent from either your child's current school or the Catshill Middle School office to inform you of this event.

For those pupils coming from smaller cohorts similar information will be available on the school website. Information on the school website will include: 'Frequently Asked Questions' and a tour of the school. The website resources will be released gradually throughout the Summer Term to build up your child's transition experience and can be used by all parents/carers with their children. In the meantime, feel free to look at the school information and photo tour already on the website. Website Information.

In addition to this, your child will fill in the Bromsgrove town middle schools 'Moving On' booklet in the Summer Term at their first school. This booklet will then be completed on their Induction Day in September, when they start Catshill. On that day only the new year 5 pupils and any new pupils in the other years, will be in school. This really helps new pupils find their classes, settle in and meet their new class friends. For before and after school care, please contact The Kool Crew on thekoolcrewltd@gmail.com or call 07985 403810.

As parents/carers, you will be invited to a New Intake Briefing on Monday 17th July from 6.00pm to 7.00pm. This will be a chance to meet staff, go through everything your child needs in September and ask any questions. We look forward to this meeting and hope all new parents are able to attend.

We will make every effort to keep parents informed. Any queries regarding transition should be directed to the school office and these will then be forwarded to the relevant member of staff. We also invite you to follow our <u>Facebook page</u> where regular updates, communications and photos are all posted here. This will be a great way for you to have a sneak peak of life at Catshill!

Yours faithfully

Mr J Thompson Head of School Mr K Hirst

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Deputy Headteacher (Transition)